



Volunteer Agreement

Welcome to Ready Rides. Thank you for volunteering your services. Ready Rides services are designed to meet the needs of the elderly and disabled residents of our affiliated towns to help them to remain healthy and independent. We appreciate your time and dedication to such important work.

Ready Rides currently functions as a program of the Northwood Congregational Church, UCC. It is expected to establish itself as an independent nonprofit sometime in 2013. As a volunteer, you will receive no remuneration for your services, though you can request to be reimbursed for mileage at a rate of \$0.25/mile. Additionally, as a person performing voluntary services for a nonprofit organization you are not entitled to workers' compensation benefits.

The following volunteer expectations outline the important role you will fulfill:

- Provide services in the frequency and for the duration of time agreed upon at the time of a specific service assignment.
- Only provide the specific service that was requested at the time of assignment. If a rider requests additional stops or services, politely ask them to contact the Call Center to request an additional ride.
- Attend Volunteer Support Meetings facilitated by Ready Rides as needed.
- Understand your role as a Ready Rides volunteer and the related policies of Ready Rides.
- Conflict of Interest Policy: Staff and volunteers are prohibited from soliciting clients for any business in which they hold a personal interest.
- Confidentiality Policy: Staff and volunteers are required to sign this agreement, which assures clients that the information disclosed as part of Ready Rides' services is confidential within the program.
- Complete Ready Rides trip log book and online entry by the end of each month accurately so that Ready Rides can maintain data records required by its funders and partners.

I have been provided with information about Ready Rides, the purpose of the programs, and my role and responsibilities as a volunteer.

I will notify Ready Rides at the time I no longer wish to be involved in this program. Either Ready Rides or I may terminate this agreement at any time.

I have read, understood, and agree to the policies and procedures described in the Volunteer Handbook.

I, _____, have read and agree with the above statements.
(print name)

Signed: _____ Date: _____

